

**SEMINOLE COUNTY GOVERNMENT
AGENDA MEMORANDUM**

SUBJECT: Amendment #2 to Work Order #11 under PS-2249-07/BHJ - CEI Services for Country Club Road (Rantoul to CR 46A) with DMJM Harris

DEPARTMENT: County Manager Office

DIVISION: Purchasing and Contracts

AUTHORIZED BY: Joe Forte

CONTACT: Bob Hunter

EXT: 7119

MOTION/RECOMMENDATION:

Approve Amendment #2 to Work Order #11 under PS-2249-07/BHJ - CEI Services for Country Club Road (Rantoul to CR 46A) with DMJM Harris of Orlando, Florida, in the amount of \$57,248.42.

County-wide

Ray Hooper

BACKGROUND:

PS-2249-07/BHJ provides Construction, Engineering and Inspection Services for construction projects less than \$1,000,000.00, and ensures that these projects are constructed in reasonable conformity with the plans, specifications and agreement provisions. On February 26, 2008, the Board awarded this work order based Master Agreement to DMJM Harris of Orlando, Florida; Keith & Schnars, Inc. of Orlando, Florida; and PB Americas of Orlando, Florida.

Work Order#11 provides CEI services for intersection improvements at Country Club Road (Rantoul to CR 46A), which include an additional sidewalk along the east side, resurfacing and widening of the existing pavement, and the installation of curb, gutters and swales with inlet piping. Under Amendment #2 to Work Order #11, an increase in the amount of \$57,248.42 has been requested in order to provide CEI services for an additional seventy-five (75) calendar days in conjunction with a warranted construction time extension under CC-1075-06/TRJ for Work Order #39 - Country Club Road (Rantoul to CR 46A) Improvements Project.

The following is a summary of the total compensation for the Work Order:

Original Work Order Amount	\$99,774.65
Amendment #1	4,979.35
Amendment #2	<u>57,248.42</u>
Revised Work Order Amount	162,002.42

This is a budgeted project, and funds are available in Country Club Rd - Rantoul (Account #077541.560670, CIP #00191640).

STAFF RECOMMENDATION:

Staff recommends that the Board approve Amendment #2 to Work Order #11 under PS-2249-07/BHJ - CEI Services for Country Club Road (Rantoul to CR 46A) with DMJM Harris of Orlando, Florida, in the amount of \$57,248.42.

ATTACHMENTS:

1. PS-2249-07_BHJ - Work Order #11 Amendment #2 (DMJM Harris)

Additionally Reviewed By:

■ County Attorney Review (Ann Colby)

WORK ORDER AMENDMENT

**Board of County Commissioners
SEMINOLE COUNTY, FLORIDA**

**Amendment Number: 2
Work Order Number: 11**

Master Agreement No.: PS-2249-07/BHJ Dated: March 31, 2008
Master Agreement Title: CEI Services for Construction Projects Less Than 1 Million Dollars
Project Title: CEI Services for County Club Road (Rantoul to CR 46A)

Consultant/Contractor: DMJM Harris
Address: 20 North Orange Ave., Ste 407
Orlando, Florida 32801

ATTACHMENTS TO THIS AMENDMENT: ☐ drawings/plans/specifications
☒ additional scope of services – Attachment "A"
☐ special conditions
☐ additional method of compensation

In consideration of the mutual understandings and agreements contained herein, the parties agree Work Order Number 11 dated May 14, 2009, and amended on December 3, 2009, is amended as follows:

Through the execution of this Work Order Amendment, the CONSULTANT shall be compensated an additional FIFTY-SEVEN THOUSAND TWO HUNDRED FORTY-EIGHT AND 42/100 DOLLARS (\$57,248.42) for the additional services included as Attachment "A" to this Work Order Amendment. The total revised amount of not-to-exceed compensation under this Work Order shall be ONE HUNDRED SIXTY-TWO THOUSAND TWO AND 42/100 DOLLARS (\$162,002.42).

Except as herein modified, all terms and conditions of this Work Order shall remain in full force and effect for the term of this Work Order as originally set forth in said Work Order.

IN WITNESS WHEREOF, the parties hereto have made and executed this Work Order on this _____ day of _____, 20____, for the purposes stated herein.

(THIS SECTION TO BE COMPLETED BY THE COUNTY)

ATTEST:

DMJM Harris

Harold Dubon, Senior Project Engineer

By: Barry Fiandra, Vice-President

(CORPORATE SEAL)

Date: _____

**BOARD OF COUNTY COMMISSIONERS
SEMINOLE COUNTY, FLORIDA**

ATTEST:

MARYANNE MORSE
Clerk to the Board of County Commissioners of
Seminole County, Florida

By: Bob Dallari, Chairman

Date: _____
As authorized for execution by the Board of County
Commissioners at their _____, 20____
regular meeting.

OC #805224

Original ON #23208

WORK ORDER AMENDMENT

TERMS AND CONDITIONS

- a) Except as herein modified, all terms and conditions of the cited original Work Order (as previously amended, if applicable) shall remain in full force and effect for the term of the Work Order as originally set forth in said Work Order.
- b) In accordance with the Master Agreement, which states that any amendments shall be valid only when expressed in writing and duly signed by the parties, the parties desire to amend the cited Work Order as indicated.
- c) The Scope of Services attached to the cited Work Order may be modified as provided in any attached Exhibit "A" which will be incorporated by this reference.
- d) The CONSULTANT/CONTRACTOR shall provide said services pursuant to this Amendment, the cited Work Order (as further amended, if applicable), its Attachments, and the cited Master Agreement (as amended, if applicable) which are incorporated herein by reference as if they had been set out in their entirety.
- e) It is expressly understood by the CONSULTANT/CONTRACTOR that this Amendment, until executed by the COUNTY, does not authorize any changes to the cited Work Order and that the COUNTY, prior to its execution of the Amendment, reserves the right to cancel the Amendment without penalty if it is determined that to do so is in the best interest of the COUNTY.
- f) The CONSULTANT/CONTRACTOR shall sign the Amendment first and the COUNTY second. This Amendment becomes effective and binding upon execution by the COUNTY and not until then. A copy of this Amendment will be forwarded to the CONSULTANT/CONTRACTOR upon execution by the COUNTY.
- g) The CONSULTANT may utilize labor categories that are not included in the attached fee proposal, but that have been approved in the Master Agreement. If a substitution is necessary, the work shall be completed within the approved Time Basis (Not-To-Exceed or Limitation of Funds) Work Order Amount, and in no event shall the Work Order Amount be modified as a result of any changes in labor categories. The CONSULTANT shall submit a written request to the County's Project Manager for approval of any substitution prior to the utilization of any labor category for service, and the County Project Manager's approval of any substitution must take place prior to submission of the invoice. Any approved labor category substitution shall be based on the prevailing labor categories and their associated hourly rates established in the Master Agreement that are in effect on the date of the County's approval for any substitution.

AECOM

30 South Keller Road, Suite 500, Orlando, Florida 32810
T 407.660.1719, F 407.660.0250, www.aecom.com

November 30, 2009

Ltr. 191640-009(b)

Bill Glennon, P.E.
Seminole County Engineering
Principle Engineer-Construction
520 W. Lake Mary Blvd
Sanford, FL 32773

Reference: PS-2249-07/BHJ
CEI Services
Country Club Road Improvements

Subject: Request for Extension of CEI Fee and Time
Related to Project CC-1075-06/TLR; W.O. #039, CIP#1916-40
Period 2 of 2

Dear Mr. Glennon:

AECOM requests an adjustment to the Professional Services CEI contract on the Country Club Road project. The construction project was original bid for a 120 calendar day contract; however, time extensions amounting to 82 total calendar days have been submitted to Seminole County for approval in Change Order #02 for American Persian Engineers & Constructors, Inc. (APEC). Therefore, a final fee adjustment of \$57,248.42 and seventy-five (75) days is proposed for consideration.

The fee adjustment is calculated as follows using contract billing rates:

82 days ÷ 30 days/mo @ 2.8 months, or ~ 12 weeks

165 hours / month for full time personnel

Sr Project Eng.	165 hrs/mo x 2.8 mo x 0.009 x \$122.70 /hr	= \$ 505.52
Proj Administrator	165 hrs/mo x 2.8 mo x 0.557 x \$104.23 /hr	= \$26,807.96
Sr Inspector	165 hrs/mo x 2.8 mo x 0.913 x \$68.47 /hr	= \$28,894.34
Inspector (I)	165 hrs/mo x 2.8 mo x 0.000 x \$56.76 /hr	= \$ 0.00
Vehicle 1	11 weeks x 120 miles x \$0.44 /ea mile	= \$ 580.80
Vehicle 2	11 weeks x 95 miles x \$0.44 /ea mile	= \$ 459.80
TOTAL		\$57,248.42

Please contact me at 352-689-0002 if you should have any questions.

Sincerely,
AECOM



Harold Dubon, P.E.
Senior Project Engineer
cc: File

CEI Project Cost Estimate
PS-2249-07/BHJ
Country Club Road
Seminole County, FL

original contract 5/14/2009

extension request 11/30/2009

period 2 of 2

CEI Labor:				165/mo		
				billing rate	hours	value
Sr Proj Engineer	pay rate			\$122.70	4.12	\$505.52
Project Administrator	pay rate			\$104.23	257.20	\$26,807.96
Sr Inspector	pay rate			\$68.47	422.0	\$28,894.34
Inspector - level I	pay rate			\$56.76	0.0	\$0.00
Inspector Tech.	pay rate			\$36.54	0.0	\$0.00

LABOR SUBTOTAL

\$56,207.82

Mileage	rate	# miles / week	# weeks	value
Project Administrator	\$0.44	95	11	\$459.80
Sr Inspector	\$0.44	120	11	\$580.80

SUBTOTAL

\$1,040.60

Material Testing	number	cost	value
		\$0.00	\$0.00

SUBTOTAL

\$0.00

TOTAL

\$57,248.42

CEI SERVICES
Country Club Road from Rantoul Lane to CR 46A
PS-2249-07/BHJ

11/30/2009
period 2 of 2

CEI STAFF SERVICE EXTENSION REQUEST (~ 3 month)

of Construction Contract (CC-1075-06/TLR; CIP #1916-40) (+82 days by Change Order #02)

MONTH:	1	2	3	TOTAL hrs	Request this period	Contractual Rates	TOTAL LABOR VALUE
PROJECT STAFF:							
Sr Project Engineer	1.65	1.65	1.32	4.62	4.12	\$122.70	\$505.52
Project Administrator	99.00	99.00	79.20	277.20	257.2	\$104.23	\$26,807.96
Secretary	0.0	0.0	0.0	0.0	0.0		\$0.00
Senior Roadway Inspector	165.00	165.00	132.00	462.00	422.0	\$68.47	\$28,894.34
Roadway Inspector(I)	0.0	0.0	0.0	0.0	0.0	\$56.76	\$0.00
TOTAL STAFF-HOURS:	265.7	265.7	212.5	743.8	683.3		\$56,207.82